

**SECRET**

DD-2659-59  
23 April 1959

Dear Herb:

We find it necessary to control our funding on a more current basis than has been the practice in the past.

In order to do this it is requested that you furnish written data on the first of every second month beginning with 1 June 1959, indicating the dollars incurred to date and estimated expenditures to completion of the period or the work involved. This will enable us to have information on Program Funding changes and take appropriate action at an early date. A detailed explanation should be furnished in the event of changes in the estimate.

Your prompt submission of these forecasts is of the utmost importance.

Sincerely,

[Redacted Signature]

25X1A

25X1A

Distribution:

Orig - [Redacted] EG&G  
cc - Budget Folder  
cc - EG&G - TE-2191, Prop Sec  
cc - Chrono, RI

25X1A

DPD-DD/P [Redacted] lmw (23-4-59)

**SECRET**